

Elizabeth Lance

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Microsoft Office Specialist: Word Associate (Word and Word 2019)

Issued by: Microsoft**Issued to:** Elizabeth Lance**Issued on:** 10 November 2020**Description**

Microsoft Office Specialist: Word Associate certification earners have a fundamental understanding of the Word environment and the ability to complete tasks independently. Earners demonstrated the principal features of Word by creating and editing a large project which can include professional-looking reports, multi-column newsletters, résumés, and business correspondence. Earners may include students, business information workers, clerical workers, educators, and others.



Microsoft Office Specialist: Excel Associate (Excel and Excel 2019)

Issued by: Microsoft**Issued to:** Elizabeth Lance**Issued on:** 24 November 2020**Description**

Microsoft Office Specialist: Excel Associate certification earners have a fundamental understanding of Excel and the ability to complete tasks independently. Earners have proven they can create and edit a workbook with multiple sheets, and use graphic elements to represent data visually including professional-looking budgets, financial statements, performance charts, and data-entry logs. Excel earners include students, business professionals, clerical workers, bookkeepers, and others.



FOCP: FinOps Certified Practitioner

Issued by: The Linux Foundation**Issued to:** Elizabeth Lance**Issued on:** 29 November 2020**Expires on:** 29 November 2023

Description

Certified FinOps Practitioners have demonstrated a working knowledge of the Principles, Capabilities and Fundamentals of FinOps, a prescriptive model of actions, best practices and culture enabling business, IT and Finance. These professionals make evidence-based decisions in near-real time to manage cloud use and increase business value.



Microsoft Office Specialist: PowerPoint Associate (PowerPoint and PowerPoint 2019)

Issued by: [Microsoft](#)

Issued to: Elizabeth Lance

Issued on: 8 December 2020

Description

Microsoft Office Specialist: PowerPoint Associate certification earners have a fundamental understanding of the PowerPoint environment and demonstrate the correct application of PowerPoint. They are able to create, edit, and enhance PowerPoint presentations, including those for professional grade sales presentations, employee training, instructional materials, and kiosk slideshows. Earners may include business professionals, students, public speakers, sales, marketing staff, and educators.



Microsoft Office Specialist: Associate (Office 365 and Office 2019)

Issued by: [Microsoft](#)

Issued to: Elizabeth Lance

Issued on: 8 December 2020

Description

Microsoft Office Specialist Associate (Office 365 and Office 2019) earners are able to use the basic features of MOS 2019 applications, including Word, Excel, PowerPoint, and/or Outlook.